

**Epsom and Ewell Borough Council
Neighbourhood Forum Application**

[Note: You are advised that your application for a Neighbourhood Forum should be accompanied by or have been preceded by your application for a Neighbourhood Area]

Name of proposed neighbourhood forum

Name of proposed neighbourhood area

Contact details of one member to be made public

Please provide **full name, address, email address, telephone number** and whether the member is a resident in the area, a worker in the area, or an elected member for the area.

By submitting this form you are agreeing to make this information publicly available.

First name:

Last name:

Association to the area: Resident / Worker / Elected Member

Address (including postcode):

Email address:

Telephone Number:

PLEASE TURN OVER

The following information must be attached to this application form (please indicate this by marking Y=Yes or N=No):

Attachment	Included (Y/N)
A copy of the written constitution of the proposed forum.	Y/N
An OS Map at a minimum of 1:10,000 scale showing the proposed neighbourhood area.	Y/N
A statement explaining how the proposed forum is established to promote or improve the social, economic and environmental wellbeing of the area.	Y/N
<p>A statement explaining that membership is drawn from different places in the neighbourhood area, and from different sections of the community.</p> <p>The statement should explain that membership is open to those who live in the area, work in the area, or are elected members for the area. <i>*Reasonable steps must be taken to have at least one person from each category and include a fair spread of addresses and demographics from the neighbourhood area.</i></p> <p>The statement should further explain;</p> <ul style="list-style-type: none"> ➤ What steps have been taken in order to attempt to secure membership of individuals from a spread of addresses and demographics in the area ➤ How the forums' membership reflects the diversity of demographics in the neighbourhood area. 	Y/N
<p>A list of at least 21 members of the proposed forum. For each member, please detail:</p> <ol style="list-style-type: none"> 1. Their name 2. Their address 3. Their status: whether they area a resident in the area, a worker in the area, or an elected member for the area. 4. Preferred contact details e.g. email address (we reserve the right to contact each member to confirm their membership of the proposed Forum) 	Y/N
A statement confirming that members of the proposed forum have all agreed to have their name, status and postcode published (their full address and preferred contact details will be redacted).	Y/N

Please return this form to with all the required attachments to:

Viv Evans
Head of Planning
Planning Service
Epsom and Ewell Borough Council
Town Hall
The Parade
Epsom
Surrey KT18 5BY

Alternatively, please email the completed form with all the required attachments, marked for the attention of Viv Evans, Head of Planning, to:

planning.policy@epsom-ewell.gov.uk and
vevans@epsom-ewell.gov.uk