

**Epsom and Ewell Borough Council
Neighbourhood Area Application**

[Note: You are advised that your application for a Neighbourhood Area is best accompanied by your application for a Neighbourhood Forum]

Name of proposed neighbourhood area

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Contact details

Please provide the **name of your organisation**, your **full name**, **address**, **email address**, **telephone number**.

By submitting this form you are agreeing to make this information publicly available.

<p><i>First name:</i></p> <p><i>Last name:</i></p> <p><i>Association to the area:</i> Resident / Worker / Elected Member</p> <p><i>Address (including postcode):</i></p> <p><i>Email address:</i></p> <p><i>Telephone Number:</i></p>

The following information must be attached to this application form (please indicate this by marking Y=Yes or N=No):

Attachment	Included (Y/N)
An OS Map at a minimum of 1:10,000 scale showing the proposed neighbourhood area edged in red.	Y/N
A statement explaining why the area is considered to be an appropriate neighbourhood area.	Y/N
<p>A statement explaining that your organisation is a “relevant body” for the purposes of section 61G of the Town and Country Planning Act 1990 (as amended).</p> <p>Guidance note 1: A “relevant body” is an organisation which is, or is capable of being, designated as a neighbourhood forum.</p> <p>Guidance note 2: In order to be capable of being designated as a neighbourhood forum, an organisation must:</p> <ul style="list-style-type: none"> • Be established to promote or improve the social , economic and environmental wellbeing of the area. 	Y/N

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| <ul style="list-style-type: none">• Have membership which is open to:<ul style="list-style-type: none">○ Individuals who live in the area○ Individuals who work in the area○ Elected members for the area.• Have at least 21 individuals who:<ul style="list-style-type: none">○ Live in the area,○ Who work in the area, or○ Are elected members for the area.<i>*Reasonable steps must be taken to have at least one person from each category and include a fair spread of addresses and demographics from the neighbourhood area.</i>• Have a written constitution | |
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Please return this form to with all the required attachments to:

**Viv Evans
Head of Planning
Planning Service
Epsom and Ewell Borough Council
Town Hall
The Parade
Epsom
Surrey KT18 5BY**

Alternatively, please email the completed form with all the required attachments, marked for the attention of Viv Evans, Head of Planning, to:

**planning.policy@epsom-ewell.gov.uk and
vevans@epsom-ewell.gov.uk**