



Epsom Cemetery

Ashley Road
Epsom
KT18 5BP



Information Leaflet

Tel: 01372 732000

Email: contactus@epsom-ewell.gov.uk

Web: www.epsom-ewell.gov.uk

Town Hall, The Parade, Epsom, Surrey. KT18 5BY

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General Information



Epsom Cemetery is owned and managed by Epsom and Ewell Borough Council and is open to the public from 9.00am every day of the year (except Derby Day). Closing times vary with the seasons.

The site in Ashley Road is well served by public transport with three railway stations all within one and a half miles. Parking on site is allowed but we would ask visitors to be mindful of other users and regretfully remind you to lock any valuables in the boot of your car.

A schedule of fees relating to the purchase of a Grave Space (Exclusive Right of Burial), Interments and Memorials is published each year and is available from the Town Hall, Council Website, Funeral Directors and Memorial Masons. The fees charged for purchase of a Grave Space will be based on the residential qualification of the purchaser (the Grantee). However, all fees in respect of both interment and memorial work will be based on the residential qualification of the person being interred, not the Grantee.

Terms of Grant

The Grant of Exclusive Right of Burial for a Grave Space is issued for an initial period of forty years but may be extended on expiry for a further period on payment of a nominal sum, but under current legislation such further period cannot exceed 100 years. These Rights may be assigned under certain conditions but will normally be inherited by the next of kin. The Council will repurchase any unused Graves Spaces at the same cost paid at the time of purchase. No one person or household will be permitted to obtain the Exclusive Right of Burial in more than two unused Grave Spaces.



Types of Burial Plot

There are several types of burial plots in the Cemetery.

Traditional

Traditional graves are available either as Front Row grave spaces or Ordinary grave spaces. All will accommodate up to four interments. Full memorials may be erected on these graves or they may be planted out in accordance with current Cemetery regulations (see Memorial information).

Front Row

Graves are accessed directly from a roadway or path and are wider in order to accommodate a casket interment or the construction of a brick-lined vault if required. Selection of a particular plot is permissible subject to availability and the Superintendent's approval. We are also able to offer Front Row graves in the Pergola Garden section which was opened in Spring 2008.



Ordinary Traditional



Graves spaces are still available although their number and location is limited and it is, regrettably, not possible to select a particular plot.

Lawn Section

In the Lawn section the graves are turfed over following interment and the section is maintained as lawn. Accordingly, planting out, enclosure, placement of benches, pots or other memorabilia on the graves is prohibited and will be removed and disposed of by the Council.. Headstone-type memorials may be placed on the concrete beam at the head of the grave (see Memorial information). Lawn graves can accommodate up to four interments.



Butterfly Memorial Garden



The Butterfly Memorial Garden was opened on 8th June 2012 in partnership with SANDS, the Stillbirth and Neonatal Death Charity. Centrally positioned within the new Lawn section of the Cemetery, the garden provides a tranquil place to sit and reflect amidst the far reaching views to London and the surrounding Surrey Hills. Within the garden, there are two tablet walls where a butterfly plaque can be placed in babies' memory. Further information and an application form can be obtained via the Cemetery Superintendent.

Butterfly Baby Graves

Although there is no facility to inter cremated remains within the garden, an area adjacent to the garden provides reduced size graves for the burial of baby or their cremated remains. The Superintendent is available to meet and advise parents of all the options available

Garden of Remembrance



Garden of Remembrance grave spaces are for cremated remains only and can accommodate up to two interments. (If already owned a full-size grave can be used for the burial of cremated remains but the grave would then be closed to

full burials of mortal remains). Remains can either be placed in the grave in an urn, casket or other container, or scattered in the grave. The grave space is turfed following interment. Headstone-type memorials can be placed at the head of the grave space (see Memorial information), but the enclosure, planting or placing of materials on the grave is not allowed and will be removed and disposed of. Regretfully, it is not possible to select a particular plot.



Islamic Grave

Graves in the Islamic section are orientated to Mecca and a prepared grave is always available. The Superintendent will explain to the bereaved our practical policy for satisfying Islamic burial customs. These graves are for one interment only and, regretfully, it is not possible to select a particular plot or to purchase a grave for future use. Full memorials may be erected or the grave may be planted out in accordance with current Cemetery regulations (see Memorial information).

Memorials



All memorial work carried out in the cemetery must conform to the current NAMM Code of Working Practice. Permit application forms can be obtained from the Town Hall or from your local Memorial Mason. No memorial can be erected in the cemetery until the application has been approved by the Council.

This application must be signed by the Grantee and the appropriate fee paid. A memorial remains the property of the Grantee and their Successors and they are responsible for keeping it in a safe condition and repairing it as necessary. Under current Health & Safety regulations the Council is required to periodically test memorials for stability and may be obliged to remove or lay down a memorial that has become a danger. Purchasers are strongly advised to check the warranty provided by their mason as to its duration and cover, and to consider taking out suitable insurance.

Memorials shall not exceed the following heights;

Cremation Space	2 ft 0 ins
Lawn and Front Row	3 ft 0 ins
Any Other Row	3 ft 6 ins

On full memorials a maximum memorial length of six foot six inches and a width of two foot six inches apply in all cases and the same dimensions apply where a grave has a temporary wooden surround or is planted out with annual flowers only allowed.

We offer an annual grave planting scheme where, for an annual fee, the graves are planted in Summer and Winter and maintained on your behalf. Further details may be obtained from the Superintendent.

The section letter and grave number must be cut into every memorial.

In the Lawn section memorials shall be drilled and doweled onto the concrete head border. No railings, kerbs, fencing or enclosures of any kind shall be erected in this area.

A Safety Audit will be carried out every five years in accordance with the Health and Safety Executive guidelines. Memorials that fail the stability test will, where possible, be made safe by temporary staking whilst the Council endeavors to contact the owner to inform them of the memorial failure. The Council will take all reasonable measures to make such contact but if contact cannot be established, or if having been contacted the owner does not make the necessary repairs, the Council may lay down or remove the memorial.

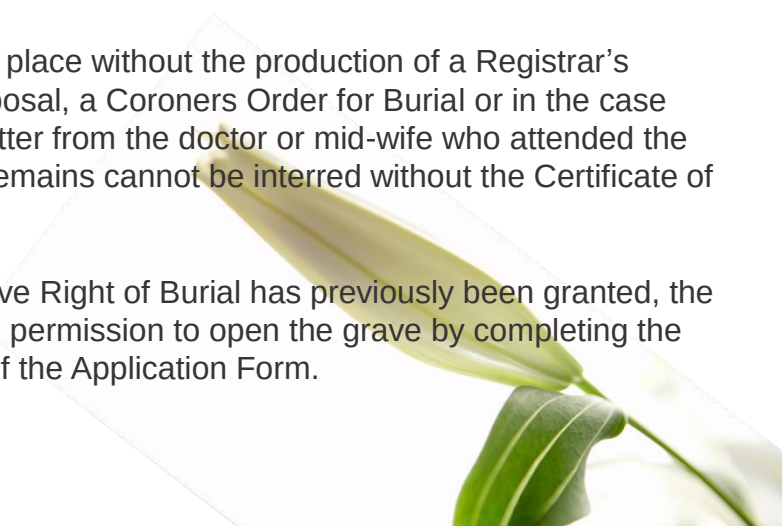
Any unauthorized memorials will be removed by the Council under powers contained in **The Local Authorities Cemeteries Order 1977**.

Interment

Interment Application Forms can be obtained from Cemetery Services at The Town Hall, The Parade, Epsom, KT18 5BY or from your local Funeral Director. The Forms, duly completed together with the necessary payment must be delivered to the Superintendent at least seven clear days before the date of the interment. All arrangements for the time and date of the burial must be made with the Superintendent.

No burial can take place without the production of a Registrar's Certificate for Disposal, a Coroners Order for Burial or in the case of a Still Birth, a letter from the doctor or mid-wife who attended the birth. Cremated Remains cannot be interred without the Certificate of Cremation.

Where the Exclusive Right of Burial has previously been granted, the Grantee must give permission to open the grave by completing the Consent Section of the Application Form.



The Superintendent will be happy to listen to any special requests in order that the service is individual, meaningful and personal to the bereaved. We will do our utmost to meet your requirements, endeavoring to provide a service that is sympathetic to your needs.

The Chapel



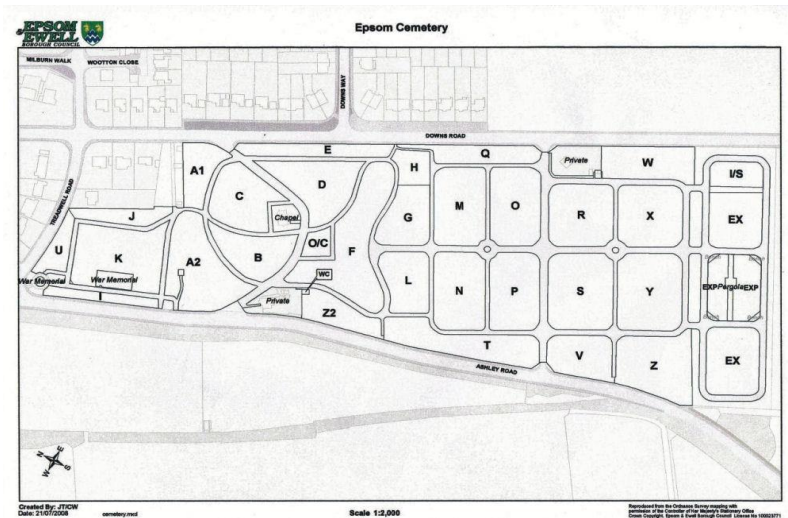
The multi-denominational chapel is offered free of charge for interments and is equipped with a music facility to play CDs. The chapel is fitted with an induction loop and will seat approximately sixty people. You may wish to decorate the chapel with flowers etc. before the service - a simple

phone call is all that is needed and we will arrange for it to be opened in good time for you.



Cemetery Plan

A plan showing the layout of the Cemetery can be found on the notice board just inside the main entrance in Ashley Road. The plan shows the sections, and individual graves can be identified by the number cut into the memorials on the grave plots. If you plan to visit the cemetery and need any assistance locating a grave, please telephone Cemetery Services for advice



Searches

We are happy to assist in locating graves of friends or relatives in the Cemetery. We reserve the right to charge a fee where the search request originates from a commercial source or extends to more than two or three family members.



Enquiries

If you have any questions or special needs that you would like to discuss, the Superintendent will be happy to meet with you either at the Town Hall or on site. We will explain in greater detail the options that are open or offer friendly and sympathetic advice on any related issues that you may have.

Regulations

A free full copy of our Regulations and Fees and Charges are available from the Town Hall, Council Web site and local Funeral Directors.

Many of these Regulations are statutory, others local - they are not meant to be restrictive but are applied in order to retain the appearance of the Cemetery and for reasons of health and safety. Whilst trying to meet the needs of all we must be mindful of giving offence to those with established graves at the site. A copy of the Regulations is posted on the notice board at the Cemetery.



If you would like a copy of this document in large print, on tape or in Braille, please telephone Customer Services on 01372 732000.

If you require a translation in your language, please contact:

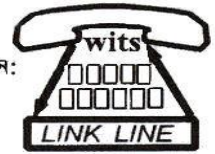
ਜੇਕਰ ਤੁਹਾਨੂੰ ਆਪਣੀ ਜ਼ਬਾਨ 'ਚ ਅਨੁਵਾਦ ਚਾਹੀਦਾ ਹੈ, ਤਾਂ ਕ੍ਰਿਪਾ ਕਰਕੇ ਸੰਪਰਕ ਕਰੋ:

જો તમને પોતાની ભાષામાં ભાષાંતર જોઈએ છે, તો મહેરબાની કરીને સંપર્ક સાધો:

Se necessitar de uma tradução, contacte por favor:

যদি আপনার নিজের ভাষায় অনুবাদ চান তাহলে অনুগ্রহ করে যোগাযোগ করুন:

اگر آپ کو ترجمہ اپنی زبان میں چاہئے تو براہ مہربانی رابطہ کریں۔



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Cemetery
Services

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