

Planning Committee – Public Speaking

Explanatory Note

This document explains how public speaking at meetings of the Planning Committee will operate.

Key elements of the process are as follows:

- Individual members of the public are able to speak on planning applications
- The three categories of speaker are objector, supporter and applicant/agent
- Each category of speaker is limited to a maximum of 3 minutes per item
- If a number of people from the same category of speakers wish to speak on the same item then a single speaker must be nominated by that group
- All those wishing to speak should register their intention at the reception desk of the Town Hall between the hours of **5.30pm and 6.30pm** on the evening of the committee meeting. There is **no** pre-registration of speakers for Planning Committee
- After registration all those involved will be advised of the procedure for the evening meeting
- Public speakers will not be allowed to submit or circulate supplementary information on the night
- Questions to speakers will only be allowed in exceptional circumstances and at the discretion of the Chairman. They will be solely for the purposes of clarification
- Public speakers will not be allowed to participate in the subsequent deliberations of the Committee, or to question officers, Members or applicants/agents
- Items which will involve public speaking will be determined ahead of those items where no registration of interest has occurred
- The public speaking process is a supplement to the process of making written representations, and is not intended as a replacement of it