

Annex 2.3 - Members’ Allowances Scheme

June 2023-May 2024	Number of Members Allowance payable to	Amount
Basic Allowance	35	£4,031.70
Special Responsibility Allowances		
Committee Chairs		
Strategy and Resources	1	100% of Basic Allowance
Environment	1	70% of Basic Allowance
Community and Wellbeing	1	70% of Basic Allowance
Licensing and Planning Policy	1	70% of Basic Allowance
Planning	1	100% of Basic Allowance
Audit and Scrutiny	1	70% of Basic Allowance
Crime and Disorder	1	30% of Basic Allowance
Standards and Constitution	1	10% of Basic Allowance
Panel Chairs		
Financial Policy	1	30% of Basic Allowance
Human Resources	1	30% of Basic Allowance
Health Liaison	1	30% of Basic Allowance
Other Chairs		
Epsom and Walton Downs Conservators	1	30% of Basic Allowance
Vice Chairs		
Strategy and Resources	1	50% of Basic Allowance
Environment	1	35% of Basic Allowance
Community and Wellbeing	1	35% of Basic Allowance
Licensing and Planning Policy	1	35% of Basic Allowance
Planning	1	50% of Basic Allowance
Audit and Scrutiny	1	35% of Basic Allowance
Standards and Constitution	1	5% of Basic Allowance
Planning Committee Membership		
Membership of Planning Committee	8 (Chair & Vice receive separate Allowance)	10% of Basic Allowance

Other posts		
Majority Group Leader	1	100% of Basic Allowance
Minority Group Leader		£200 + £50 per group member

Notes

1. Allowances paid in 12 monthly instalments June – May each year.
2. Councillors are entitled to claim more than one Special Responsibility Allowance if they qualify for more than one such allowance.
3. The Special Responsibility Allowance for Vice Chairs is 50% of what their respective Chair receives. This is detailed in the scheme above.
4. A Vice Chair may receive payment at the same rate as the Chair if required to stand in for them during an absence of a month or more for the period of their absence.
5. Travel expenses and subsistence will only be reimbursed for **pre-approved attendance** at conferences and seminars or other official Council business outside the Borough where reimbursement will be at the officer rate up to a maximum allowed under the Inland Revenue scheme. All other travel, subsistence and necessary costs are covered by the scheme of allowances.
6. A payment equivalent to the actual cost incurred may be made to Councillors to cover child-care or dependent care subject to the provision of receipts and filling in of a claim form, in respect of childcare and other dependent care respectively with the exception that claims will not be payable in respect of carers in the same household. In addition, the rate payable to carers who are not in the same household as, but are family members of, the Member, should be at the appropriate rate of the National Living Wage.
7. Allowances to be varied in May each year following the Annual Council Meeting in accordance with changes to the Consumer Prices Index (September CPI).