

**COUNCIL TAX DISCOUNT APPLICATION  
SOLE OCCUPANCY**

**FORM  
SOC**

Date of Issue: \_\_\_\_\_

Ref Number: \_\_\_\_\_

**The person liable to pay the Council Tax should complete this form. If you need help or advice please contact the Council Tax Section at the above address.**

A. APPLICANT: .....  
(person liable to pay the Council Tax)

ADDRESS: .....  
.....

Total number of adults resident in the property (include all those aged 18 years and over)

From what date has only one adult resided at the property?  
.....

Is this your sole or main residence? Yes/No .....

If no, please state the address where you consider your sole or main residence to be  
.....  
.....

Data Protection Act 1998.

This Authority is under a duty to protect the public funds that it administers and, to this end, may use the information you have provided on this form within this Authority for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing and administering public funds, solely for these purposes.

**IMPORTANT**

You do not have to complete this form unless you wish to claim a discount but if you provide false information you may be subject to a penalty of £70 and prosecution under the Theft Act 1968.

Turn Over/.

**DECLARATION BY APPLICANT**

The information given on this form is correct.

I undertake to notify you immediately if I believe that I am no longer eligible for a reduction granted in respect of this application.

Signature of applicant .....

Date ..... Telephone number .....

**This form should be returned to the Council's offices at the address shown at the top of the application form.**